

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on September 9, 2008*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Mr. Lester Stillson
Ms. Jennifer Spence

**Also in attendance representing
the CWS&WA:**

Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., Authority Attorney
Mr. George Luff, CPA, Authority Accountant

Public in Attendance: Meeting Attendance/Sign-in Sheet; available at the
CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on September 9, 2008. The meeting was called to order at 7:03 p.m. by the Chairperson, Mr. Dyer.

Consent Agenda:

There were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed and discussed the Authority's July 2008 Operation and Maintenance Report. Mr. Scott indicated that the inflow trash basket at the Tamarac pump station had worked as expected. About a barrel of adult wipes and other debris would be collected on a weekly basis, Mr. Scott added. Mr. Scott anticipated that the measure would prolong the life expectancy of the pump impellers at the Tamarac pump station.

Mr. Scott reported that the electrical upgrade work at well No. 4 was about 80% completed by Tudor Electric. Mr. Scott noted that Photographs of the contractor's work in progress were available for review immediately following the Regular Meeting.

Mr. Scott reported that an old fire hydrant at Pine Street had been removed and replaced during the period. Mr. Scott indicated that the work had been fully performed by the Authority's in-house resources and staff. Photographs of the fire hydrant replacement work in progress were available for review immediately following the Regular Meeting, Mr. Scott said.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that the Authority's crews had installed two new water services at Peach Street. A water leak had also been repaired at Layton Avenue, Mr. Scott added. Mr. Scott noted that both installations had been completed with the Authority's own in-house resources. Again, Mr. Scott indicated that photographs of the work in progress were available for review immediately following the Regular Meeting.

Regarding the Authority's old wastewater treatment plant site, Mr. Scott indicated that the Authority's crews would be demolishing the old building on the site and preparing parts of the old plant for use in future cost saving grease disposal efforts.

Engineering Report:

Mr. Gharebaghi indicated that in 2002, the Authority's Rate Structure review Committee had comprehensively reformed CWS&WA's impact fees, base and user rates for both water and sewer services through an application process for all new/proposed users as well as rates for existing customers. In October of 2006, through Resolution No. 2006-03, the Board had adopted a policy for fees and charges associated with facilities extension proposals and land development projects, Mr. Gharebaghi added. Mr. Gharebaghi indicated that, in the near future, the Superintendent and he would present, for review and consideration by the Board, a proposed policy for dealing with fees and charges associated with services provided to existing customers. These would include, but would not be limited to, special meter reading charges for property ownership transfers and final billings for tenant changes, Gharebaghi said. It was anticipated that the Board would be presented with preliminary considerations at the next Regular Meeting.

Legal Report:

Ms. Sherlock indicated that a recent Sheriff Sale of a delinquent account holder's property had grossed \$22,000, of which a major sum would go toward partial satisfaction of a judgement against the customer. Ms. Sherlock indicated that Sheriff Sales of other properties belonging to the delinquent account holder would continue to be pursued by the Authority until the amount owed CWS&WA was paid off.

Approval of the Consent Agenda:

Motion: Mr. Quinn made a motion to approve the Consent Agenda, seconded by Ms. Spence. Motion carried unanimously.

Old Business:

There were no Old Business items.

New Business: *CWS&WA Budget Fiscal Year 2008-2009*

Mr. Luff discussed the proposed fiscal year 2008-09 budget which had been review by the Board at a Workshop Session held on August 26, 2008. Mr. Luff was joined by the Board Members when he lauded Mr. Scott's management of the CWS&WA finances. Mr. Luff explained that while almost all other municipal and private utilities were increasing their user rates for water and sewer utility services, the CWS&WA's proposed FY 2007-2008 did not include any user rate escalation.

Motion: Mr. Stillson made a motion to approve the Authority's fiscal year 2008-09, as presented, seconded by Mr. Quinn. Motion carried unanimously.

Motion: Ms. Spence made a motion to suspend the provisions of CWS&WA Resolution No. 2000 - 03, which provided for ". . . an annual rate adjustment of 5% on all Authority customers" for water and sewer usage rates for the calender year 2009, seconded by Mr. Stillson. Motion carried unanimously.

A press release, announcing the Authority's decision not to increase water and sewer user rates for calender year 2009, was decided to be disseminated.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Ms. Spence. Motion carried unanimously.

The Regular Meeting adjourned at 7:35 p.m.

The next Regular Meeting will be held on October 14, 2008.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Jennifer Spence
Secretary